IT Support Quote Request Form

The answers an MSP needs to size and route an enquiry before the first call.

ORGANISATION

DATE

About you

NAME

ROLE

COMPANY

PHONE

EMAIL

Your business

HOW MANY STAFF?

- [ ] 1 to 10
- [ ] 11 to 25
- [ ] 26 to 50
- [ ] 51 to 100
- [ ] Over 100

INDUSTRY

- [ ] Professional services
- [ ] Healthcare
- [ ] Construction
- [ ] Retail
- [ ] Manufacturing
- [ ] Other

WHO LOOKS AFTER YOUR IT TODAY?

- [ ] In-house IT staff
- [ ] Another IT provider
- [ ] Nobody dedicated
- [ ] A mix

IF YOU HAVE A PROVIDER, WHEN DOES THE CONTRACT END?

WHERE DOES YOUR TEAM WORK?

- [ ] One office
- [ ] Two or more offices
- [ ] Mostly remote
- [ ] A mix of office and remote

What you need

WHAT ARE YOU LOOKING FOR?

- [ ] Managed IT support
- [ ] Cybersecurity
- [ ] One-off project
- [ ] Not sure yet

WHAT PROMPTED THIS?

- [ ] Outage or downtime
- [ ] Security scare
- [ ] Growth or a new office
- [ ] Contract renewal
- [ ] Staff change
- [ ] Other

TIMEFRAME

- [ ] As soon as possible
- [ ] This quarter
- [ ] Exploring options

ANYTHING ELSE WE SHOULD KNOW?

Please leave out passwords and system details.